Electronic Funds Transfer

Payspan: A Faster, Easier Way to Get Paid



Sunflower Health Plan offers Payspan Health, a free solution that helps providers transition into electronic payments and automatic reconciliation.

How to setup your Payspan Health Account

- 1. Call 1-877-331-7154 for your unique registration code.
- 2. Visit <u>PayspanHealth.com</u> and click Register.
- 3. Enter your registration code and click submit.
- 4. Enter your PIN, TIN, or EIN, and NPI, then click Start Registration.
- 5. Populate the requested personal information. Click Next.
- 6. Designate an account for fund transfers by completing the required fields and click Next.
- 7. Verify your information and check the box to agree to the services agreement. Then click Confirm.
- 8. Within a few business days, you will receive a deposit of less than \$1 from Payspan Health. Then follow these steps to complete registration:
 - Contact your financial institution to obtain the amount deposited by Payspan Health.
 - Log into Payspan Health and click Payments.
 - Click the Account Verification link to the left side of screen.
 - Enter the amount of the deposit in this format: 0.00.
 - The deposit does not need to be returned.
- 9. Congratulations, your registration is complete! For Payspan Health registration assistance call 1-877-331-7154 or email providersupport@payspanhealth.com

Using Payspan Health, you can:



Improve cash flow by getting payments faster



Settle claims electronically through Electronic Fund Transfers (EFTs) and Electronic Remittance Advices (ERAs)



Maintain control over bank accounts by routing EFTs to the bank account(s) of your choice



Match payments to advices quickly and easily re-associate payments with claims



Manage multiple payers including any payers that are using Payspan to settle claims



Eliminate re-keying of remittance data by choosing how you want to receive remittance details

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Create custom reports including ACH summary reports, monthly summary reports, and payment reports sorted by date

Set up your Payspan Account today.

Visit **payspanhealth.com** and click Register. You may need your National Provider Identifier (NPI) and Provider Tax ID Number (TIN) or Employer Identification Number (EIN).